

(केंद्रीय विद्यालय एन एम आर, जे एन यू परिसर, नई दिल्ली) KENDRIYA VIDYALAYA NMR, OLD JNU CAMPUS, NEW DELHI

(समितियां सत्र - 2023-24) W.E.F. 12-09-2023 TO 31-03-2024

1. RESPECTIVE ICs MUST MAINTAIN REGISTERS IN RESPECT OF ASSIGNED DUTIES & ISSUE INSTRUCTIONS IN WRITING FOR THE MEMBERS OF THEIR COMMITTEE, BLOCK WISE WHEREVER REQUIRED eg DISCIPLINE, SAFETY, RESCUE, CLEANLINESS.
 2. HMs WILL PREPARE PARALLEL COMMITTEES AS PER THEIR REQUIREMENT FOR THE SMOOTH FUNCTIONING IN THEIR RESPECTIVE BRANCHES.
 3. ALL TRAINED BS&G TEACHERS WILL ASSIST MR. Deenbandhu Kumar Jha & WILL TRY TO CONDUCT BS&G ACTIVITIES, PREFERABLY JOINTLY AT ONE OF THE PRIMARY BRANCH OR MAIN BRANCH AS PER MUTUAL CONSULTATION.
 4. ICs MAY SELECT MEMBERS OTHER THAN THEIR COMMITTEE FROM REGULAR / PART-TIME/ OTHER PRIMARY BRANCH, IF REQUIRED FOR A SPECIFIC PROGRAM, WITH APPROVAL OF VP / PPL.
 5. WHEREVER SUB-COMMITTEES ARE FORMED FOR DISTRIBUTION OF WORK, ALL THE MEMBERS WILL CO-OPERATE, SUPPORT FOR THE SMOOTH CONDUCT OF OTHER SUB-COMMITTEE WORK ALSO. eg IN EXAM CBSE SUB COMMITTEE AS WELL AS OUTSIDE EXAM SUB-COMMITTEE WILL SUPPORT DURING INTERNAL EXAMS & VICE VERSA.
- WHEREVER IC WILL BE TRANSFERRED / SUPERANNUATED THE ASSO. IC WILL HOLD THE RESPONSIBILITIES OF IC. WHEREVER ICs HAVE BEEN CHANGED, EXISTING ICs SHALL HANDOVER THE CHARGE BY SATURDAY ie 16-09-2023 & COOPERATE THE NEW ICs IN DISCHARGING THEIR DUTIES EFFECTIVELY.

क्र.	समिति का नाम	वर्गीकरण	समिति प्रभारी / सह-समिति प्रभारी	पद	सदस्य	पद
1	CCA [ALL THE CLASS TEACHERS, TGT P&HE, TGT AE, TGT WE ACTIVELY FOLLOW INSTRUCTIONS & COORDINATE FOR SUCCESSFUL CONDUCTION OF THE ACTIVITIES]	SH OM PRAKASH NANDA IC, Mr Anil Kumar Tiwari [ASSO. IC & SOCIAL MEDIA / RO REPORTS]				
		ENG	Mrs Savita Bawa	PGT	MRS NEHA KEDIA	PGT
		HIN	MR. Deenbandhu Kumar Jha	PGT	Ms Mamta Srivastava	TGT
		SKT	MR.NAVEEN KUMAR VERMA	TGT	SMT CHAMPA CHAUHAN	TGT
2	Time Table		Ms Monika IC	PGT	Mr Dinesh Sharma	TGT
			Ms SUMAN VERMA ASSO IC	PGT	Mr Jitendra Kumar	TGT
			MS.MANISHA	TGT	MS.RANJANA RAWAT	TGT
3	Examination	HOME	Mr S K Yadav IC	PGT	Ms Savita Chaurasia	PGT
			Mr S K Jha	TGT	SH MAHESH CHAND PAL	PGT
			MR.KRISHAN MURARI ASSO IC	PGT	MR.ASHUTOSH	TGT
			MS.PRIYANKA	TGT	SH BRIJENDRA KUMAR SRIVASTAVA	TGT
		CBSE	Ms Poonam Mukhija	PGT	Mr Ravi Luthra	PGT
			MS MAMTA PGT CS (11-12)/Ms Jyotsna (9-10)	PGT / TGT	SH BRIJENDRA KUMAR SRIVASTAVA	TGT
		PUBLIC	Mr Pradeep Kumar	PGT	Sh. Dinesh Sharma Sh. JITENDER KUMAR	TGT
Mr K Murari SH. SABIR ANWAR	PGT		SH BRIJENDRA KUMAR SRIVASTAVA			


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4	VIDYALAYA PLAN / INSPECTION TOOLS		MR.AK TIWARI	PGT	MS MAMTA	PGT
			Mr Dinesh Sharma	TGT	Mr Pradeep Kumar	PGT
			MR.OMPRAKASH NANDA	PGT	MRS.POONAM MUKUJHA	PGT
5	<p>ACADEMICS</p> <p>•Sub: Eng- Smt Savita Bawa, Hindi / Sanskrit- Sh OM PRAKASH NANDA, Maths- Smt Monika, Science including Phy, Chem, Bio, Biotech- Sh Anil Kumar Tiwari, Social Science/History/ Geography/ Pol. Sci - SH. SUNIL KUMAR, Commerce & Eco- Smt Poonam Makhija, Comp SCIENCE- Smt MAMTA</p>	<p>OVER ALL ICs: VPs, Associates: Subject-wise* Sr. Most PGTs from 6-12, HMs / IC from 1-5</p> <p>Role: Academic Planning, Classroom observation, Subject Committee Meetings, Progress of Syllabus, Monitoring of Syllabus Coverage as per split up, Guidance to teachers through Demo Lessons, Ensuring implementation of KVS/NCERT/CBSE policies & NEP, Lab ICs: Phy: Sh. A. K. Tiwari, Chem: Sh. S. K. Yadav, Bio: Smt. Samoti Meena, Biotech: Ms. CHANDRA KIRAN, ATL: Sh. Dharmendra IC, MS RANJANA RAWAT Asso. IC (ATL MEMBERS: ALL PGT CS & TGT/PGT SCIENCE TRS), JSL: Smt. Rekha Chaudhary, Maths Lab: Smt SUMAN VERMA, Language Lab: Sh. Bhupendra, Geo Lab: Sh. Sabir Anwar</p> <p>Library: Sh. T. S. Bhandari & All Subject Committee ICs</p>				
6	Online Teaching / E Class Room / Handling Portals	U DISE	Ms MAMTA & C.I. 1	PGT	WITH THE HELP OF ENTIRE STAFF ESPECIALLY CLASS TEACHERS, COMPUTER INSTRUCTORS, TGT SUPW ALL PGT CSs WILL COORDINATE & KEEP SHARING THEIR DATA MUTUALLY WITH OTHER PGT CSs SO THAT IN ABSENCE OF ANY PGT CS, OTHER AVAILABLE PGT CSs MAY PROVIDE INFO / MAY ACCOMPLISH ASSIGNED TASK.	
		AI LAB				
		3D LAB				
		OLA	Ms Savita Chaurasia & C.I. 2	PGT		
		SCHOLARSHIP [ALL], PIMS & TRANSFER				
		VID. WEBSITE				
		SOCIAL MEDIA eg TWITTER, FB etc.				
		UBI & ENROLMENT	SH MAHESH CHAND PAL & C.I. 3	PGT		
		STOCK-IC COMP INFRA				
		E-CLASSROOM & ON LINE CLASSES				
		CYBER SECURITY				
7	Admission	Ms Savita Bawa [IC] MS RAKHI GANGWAL [ASSO. IC]	Ms. MAMTA	PGT	Ms Savita Chaurasia	PGT
			SH RAJKUMAR	TGT	MS.SABNAM	TGT
			HMs of respective Branches & all computer instructors for coordination & support.			


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8	Auditorium / Ext Events/ Trainings & Workshop	SH. PRADEEP KUMAR [OVERALL IC], SH D K AZAD [ASSO IC]				
		STAY ARRANGEMENTS IN THE VIDYALAYA AS WELL AS IN VARIOUS GUEST HOUSES, FOOD ARRANGEMENTS IN CONSULTATION WITH REFRESHMENT COMMITTEE	MRS.POONAM SINGH	TGT	IC & Asso. IC CCA, PGTs Eng & CS, Comp Instr. FOR CONDUCTING THE PROGRAM & TECHNICAL ASSISTANCE	
			Ms SHILPA RANA	TGT		
			Ms RUCHI KAUSHIK	TGT		
			Mr Ajay DHANKHAR	TGT		
			Mr Dharmendra Kumar	SUPW		
MS. SANGITA SEHRAWAT	SSA					
9	Cleanliness Committee (Class rooms/Corridors/Toilets)	Main Building Ground Floor	SH. KULDEEP KUMAR [OVER ALL IC] SH U S AGRAWAL [ASSO IC] SMT SUMAN VERMA [IC] MS PRYANKA NAGAR [ASSO IC]	Mr T S Bhandari	MS Jyoti	MS Rekha Choudhary
		Main Building First Floor		Mr Bhupinder	MS Sangeeta Rawat	Punam Saini
		Main Building Second Floor		Mr Ajay Agarwal	MS Heena	MS ANKITA SHARMA
		Round Building Ground Floor		Mr Arvind Kumar	MS Manisha	MS RAJKUMARI REKHA SINGH
		Round Building First Floor		Ms CHANDRA KIRAN	SH Kamlesh Prasad	MS RANJANA RAWAT
		Round Building Second Floor		SH AMARNATH	SH BIKRAM SINGH	MS SEEMA CHAUHAN
		Assembly & Play Ground (Open Gym and all Courts)		Mr Dharmendra Kumar	MS Poonam Singh	SHABNAM
		Reception Area		Ms Renu Rani	SH Rajeev kumar	SH Umesh Mayar
		AUDITORIUM		Mr D K Azad	MS Geeta Arora	MS Indu mehta
10	BEAUTIFICATION OF RECEPTION AREA & THE ENTIRE VIDYALAYA, HORTICULTURE, GARDENING, DEVELOPING NURSERY, GSP AUDIT & ECO CLUB	Ms CHANDRA KIRAN [IC]	PGT	Ms Samoti Meena	PGT	
		Sh. Brijesh Kumar [ASSO IC]	TGT AE	MRS.SANGITA RAWAT	TGT	
		MRS.SHILPA RANA	TGT	MS.PUNAM SAINI	PGT	
		MS.RAJKUMARI REKHA SINGH	TGT	MS.PRIYANKA	TGT	


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11	FURNITURE COMMITTEE	OVER ALL	Sh. Ravi Luthra [IC]	PGT	SH SUNIL KUMAR [ASSO IC]	PGT
		CI 6-8	Mr D K Azad	TGT	Mr Brijesh Kumar	TGT-AE
		CI 9-10	Mr Ajay DHANKHAR	TGT	Mr BHUPINDER	TGT (Eng)
		CI 11-12	Mr Dharmendra Kumar	TGT	SH KULDEEP KUMAR	PGT
12	MAINTENANCE & REPAIR	OVERALL	Mr D K Azad [OVER ALL IC]	TGT	1. Mr Sunil Kumar	TGT (ENGL)
		CIVIL	Mr Arvind Kumar [ASSO IC]	PGT(Chem)	2. Mr T S Bhandari	TGT (LIBR)
					3. Mr Krishan Murari	PGT(CHEM)
					1. Mr Ajay Agarwal	PGT (PHYS)
		ELECTRICAL & WATER	MR DHARMENDRA [ASSO IC]	SUPW	2. Mr Dinesh Kumar	TGT(BIOL)
					3. Ms Rekha Chaudhary	TGT (BIOL)
13	DISCIPLINE, SAFETY AND SECURITY OF STUDENTS, EVACUATION TEAM, SEARCH & RESCUE TEAM, MOCK DRILLS DURING EARTHQUAKE, FIRE etc. {ALL THE CLASS TEACHERS FOR THEIR STUDENTS & YOGA/ GAMES COACHES}	DISCIPLINE GIRLS	Mrs RENU RANI	PGT	Ms Poonam Mukhija	PGT
					MS.NISHA	PGT
					MRS JYOTSNA	TGT
					MS.RANJANA RAWAT	TGT
		DISCIPLINE BOYS	SH ANIL KUMAR TIWARI	PGT	MR.PRADEEP KUMAR	PGT
					MR.RAJEEV	TGT P&HE
					Mr Ajay DHANKHAR	TGT
					MR.KULDEEP	PGT
		SAFETY & EVACUATION, MOCK DRILLS	Mr Dharmendra Kumar	SUPW	Mr Ajay Agarwal	PGT
					MR.RAJEEV	TGT P&HE
					Mr Dinesh Kumar	TGT(BIOL)
					MS.ANKITA SHARMA	TGT
					COACHES	GAMES /YOGA


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14	INSPIRE, JIGYASA, NCSC, INNOVATION AND EXPERIMENTATION / NTSE/ KVPY / SCIENCE EXHIBITION AND SCIENCE RELATED ACTIVITIES		SH ANIL KUMAR TIWARI	PGT	ALL PGT / TGT MATHS & SCIENCE INCLUDING PGT CS & AI / COMP INSTRUCTOR	
			SH KRISHNA MURARI	PGT		
			SMT SAMOTI MEENA	PGT		
15	SOCIAL SCIENCE EXHIBITION, EBSB, G20, YOUTH PARLIAMENT, INTERNATIONAL MILLETS YEAR	IC CCA WILL CIRCULATE ORDERS RECEIVED FROM KVS/ CBSE/ MINISTRY & OTHER DEPARTMENTS & ASSIGN ACTIVITIES WITH APPROVAL OF VP / PPL TO THE APPROPRIATE MEMBERS	MR.SABIR ANWAR	PGT	ALL PGTs COMMERCE / ENGL / HUMANITIES / BIOLOGY (TALK ON NUTRITION)	
			MRS.POONAM MAKHIJA	PGT		
			MS.SUNIL KUMAR	PGT		
			MS.ANKITA SHARMA	TGT		
			SH AMARNATH VERMA	Music Tr		
16	MONITORING OF CANTEEN & REFRESHMENT COMMITTEE CUM HEALTH & WELLNESS AMBASSADOR	REGULAR MONITORING OF QUALITY, QUANTITY, CLEANLINESS & ENSURING LOW CARB HIGH PROTEIN FOOD ITEMS	SH PRADEEP KUMAR [IC]	PGT	SH. D. K. AZAD	TGT
			SMT SAMOTI MEENA [ASSO IC]	PGT	SH. BHUPENDER MUDGAL	TGT
			SMT. SAVITA CHAURASIA	PGT	SH AJAY DHANKAR	TGT
			SH DINESH KUMAR	TGT SCI	Ms. AKANSHA XII B, Ms. NEHA, Ms ARPAN XII H	
17	FIRST AID & MEDICAL, QUICK RESPONSE TEAM, MOCK DRILLS CPR, G&C, MANODARPAN	IN CASE OF ANY EMERGENCY SITUATION, CALL AMBULANCE IMMEDIATELY & TAKE NECESSARY STEPS AS DEEMED FIT	Ms SAMOTI MEENA	PGT	SH. AJAY DHANKHAR, SH DINESH KUMAR, SMT SAVITA CHAURASIA, SMT SHILPA RANA, ALL GAMES & YOGA, COACHES, NURSE, COUNSELOR, SPECIAL EDUCATOR	
			MS CHANDRA KIRAN	PGT		
			SH RAJEEV KUMAR	TGT P&HE		
18	VIDYALAYA / CLUSTER / REGIONAL / STATE / NATIONAL / SGFI / KHELO INDIA G&S, SBSB, FIT INDIA & HEALTH CLUB, LOCAL TRANSPORT TEAM, DTC PASSES		SH RAJEEV KUMAR [IC]	TGT P&HE	Ms JYOTSNA YADAV	TGT
			Sh. Brijesh Kumar	TGT AE	Ms Hemshree	TGT
			SH. DHARMENDRA [ASSO IC]	SUPW	Nurse	
			Mr Ravi Luthara	PGT	Mr Ajay DHANKHAR	TGT
			Mr D K Azad	TGT	MS Sangeeta Rawat	TGT
			MS.JYOTI	TGT	MS.REKHA CHAUDHARY	TGT


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19	Salary Verification, INCOME TAX, CS-54, EPF/ ESI {3 PGTs ARE FOR TECHNICAL SUPPORT & VERIFICATION, THEY WILL REPORT TO VP / PPL IN CASE OF ANY PROBLEM}	OVERALL OFFICE IS RESPONSIBLE FOR PROPER MANAGEMENT OF RECORDS, DISBURSEMENT, DEDUCTION & NO PAYMENT SHOULD BE MADE TO THE CONTRACTOR WITHOUT PROPER VERIFICATION OF EPF / ESI ETC.	SMT. NAMRITA SHARMA	ASO	MRS SANGEETA SEHRAWAT	SSA
			SMT RAKHI GANGWAL	PGT	SH MOHIT SHARMA	JSA
			SMT HEENA	PGT		
			SH SUNIL KUMAR	PGT		
			SH JAGDISH NARAYAN	SSA	SH RAJBEER	JSA
20	INTERNAL COMPLAINT COMMITTEE (ICC), POSH & POC SO, CHILD RIGHTS PROTECTION CELL	1. SH A S RAWAT AC KVS RO DELHI EX-OFFICIO CHRM 2. NGO MEMBER AS PER KVS RO DELHI	Ms NISHA [IC VIDYALAYA LEVEL]	PGT	SMT CHANDRA KIRAN	PGT
			Mr Pradeep Kumar	PGT	Mr Dheeraj Pal Singh	PGT
			SMT JYOTI	TGT	SH SABIR ANWAR	PGT
21	SCOUTS & GUIDES	SH DEENBANDHU KUMAR JHA [IC]	SH Kamlesh Prasad	SH Lalit Kumar	SH RAJESH KUMAR	MS Soniya
		Mr D K Azad [ASSO IC]	SH Umesh Mayar	SH Mahatim Ram	MS Suman	MS Lata Rani
		SH RAVI LUTHRA	SH BRIJESH	MS Richa	MS Poonam	SH BHUPENDER
		MS Savita Kumari Chaurasia	SH Naveen Kumar Verma	SH AMIT BAJWAN	MS BABITA BHAGWAT	MS Meenakshi
		SH SUNIL KUMAR	MS SHABNAM TGT	SH RAJ KUMAR	MS Sangeeta PRT	SH Anchal Tyagi
		SH Dharmendra Kumar	SH ANIL KUMAR TIWARI TGT	MS SONIA CHOUDHARY	MS SEEMA PRT	MS Priyanka Dahiya
		SH Dinesh Sharma	SH AMAR NATH VERMA	SH IRSHAD AHMAD	MS GEETA MUDGAL	MS Shruti Pathak
22	GRIEVANCE REDRESSAL STAFF, STUDENTS & PARENTS, CONSTITUTION OF PTA, CONDUCT OF PTM, ALUMNI MEET ETC.		Ms Savita Bawa	PGT	MS CHANDRA KIRAN	PGT
			SH ANIL KUMAR TIWARI	PGT	Ms Samoti Meena	PGT
			Mr Pradeep Kumar	PGT	MR.OMPRAKASH NANDA	PGT
			Mr Dharmendra Kumar	SUPW	MRS GEETA ARORA	TGT


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23	राजभाषा कार्यान्वय समिति	प्राचार्य - अध्यक्ष	श्री दीनबंधु कुमार ओझा - प्रभारी श्रीमती हेमश्री दाधीच - सह-प्रभारी	समस्त हिन्दी एवं संस्कृत विभाग के साथ कार्यालय के कर्मचारी		
24	SCHOOL MAGAZINE COMMITTEE	ALL CLASS TEACHERS FOR MOTIVATION, COLLECTION & SUBMISSION OF SELECTED STANDARD MATERIAL	MRS Savita Bawa, Mr Anil Kumar Tiwari SH PRADEEP KUMAR MRS.POONAM SINGH	PGT TGT PGT TGT	ALL THE LANGUAGE TEACHERS	
25	DISTRIBUTION OF STUDY MATERIAL, TEACHERS DIARY, STUDENT DIARY, COLLECTION OF QUESTION PAPER ETC AT CLUSTER / REGIONAL LEVEL	OFFICE WILL ARRANGE VEHICLE FOR TRANSPORTATION & DEPUTE SUBSTAFF	MR KRISHAN MURARI MR TS BHANDARI SMT JYOTI	PGT LIBR TGT	SH KULDEEP KUMAR SMT POONAM SAINI SMT MANISHA	PGT PGT TGT
26	TEACHING AID		Mr Sabir Anwar MS HEENA	PGT PGT	MR KAMLESH PRASAD, MR BIKRAM SINGH,	TGT TGT
27	INTEGRITY CLUB		SH SUNIL KUMAR [IC] Mr Kamlesh Prasad MS.ANKITA SHARMA	PGT TGT TGT	Mr Raj Kumar[ASSO IC] Mr Naveen Kumar MS.SABNAM	TGT TGT TGT
28	MAINTENANCE OF STAFF ROOMS	IC STAFF ROOM 1 IC STAFF ROOM 2 IC GENTS STAFF ROOM	MRS GEETA ARORA, SMT JYOTI SH U S AGRAWAL	TGT TGT TGT	Ms Jyotsna Yadav Ms Indu Mehta MR.KULDEEP KUMAR	TGT TGT PGT
29	PHOTOGRAPHY	WITH THE HELP OF CONTRACTUAL TRS	MR. Brijesh Kumar	TGT AE	MR DHARMENDRA KUMAR	SUPW
30	MEDIA COVERAGE		MR PRADEEP KUMAR MRS.KAVITA BISHT	PGT HM	MR US AGGARWAL MRS HEMSHREE	TGT TGT


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31	ADVENTURE & EXCURSION CLUB		Mr K Murari	PGT	SMT CHANDRA KIRAN	PGT
			Ms Sangeeta Sehrawat	SSA	MRS.RENU RANI	PGT
			Mr Ashutosh	TGT	MR.UMESH MAYER	TGT
32	WELCOME OF VIPs & ATTENDING FOLLOWING PROPER DECORUM & PROTOCOL		Ms MRS SAVITA BAWA	PGT	MRS MAMTA	PGT
			Ms Rekha Choudhary	TGT	MR PRADEEP KUMAR	PGT
			Ms Mamta Srivastava	TGT	MR Raj Kumar (Hindi)	TGT
33	AWAKENED CITIZENS COMMITTEE (RAMAKRISHAN MISSION) & MORAL EDUCATION	ROLE: PLAN ON CCA DAY AT LEAST 2-3 MINUTE TALK DURING ASSEMBLY	MR S K JHA, TGT SANSKRIT IC	TGT	MS PRIYANKA	TGT
			Ms Mamta Srivastava ASSO IC	TGT	SH DINESH KUMAR	TGT
			Ms Sangeeta Negi	TGT	Ms Seema Chauhan	TGT
			SH.NAVEEN KUMAR	TGT	Ms SHABNAM	TGT
34	APPOINTMENT OF CONTRACTUAL TEACHERS & MAINTENANCE OF TEACHERS' ATTENDANCE REGISTER AND WRITING NAMES IN HINDI (On the basis of seniority) WITH THE HELP OF OFFICE STAFF	TO CALL CONTRACTUAL TEACHERS COACHES AS PER NORMS & REQUIREMENT ON MERIT BASE	MR PRADEEP KUMAR	PGT	Ms Savita Bawa	PGT
			Ms Monika DHILLON	PGT	Mr Dinesh Sharma	TGT
			MR.JITENDER KUMAR	TGT	MR.MAHESH CHAND	PGT
			Ms HEMSHREE	TGT	MS RANJANA RAWAT	TGT
35	DISTRIBUTION OF CLASS ATTENDANCE REGISTERS, TEACHERS' DIARY		Vice Principals / SR. MOST PGT		WITH SUPPORT OF OFFICE & SUB-STAFF	
			All HMs			
36	AVAILABILITY & DISTRIBUTION OF CHALK, DUSTER, AND OTHER STATIONERY ITEMS		Ms Sangeeta SEHRAWAT	SSA	Mr Baljeet	Sub-Staff
			MR RAJBEER	JSA	DEO & SUB-STAFF	
37	ARRIVAL/ DEPARTURE AND RECESS DUTY OF TEACHERS STAFF ON ARRIVAL DUTY WILL REPORT AT LEAST 20 MINUTES PRIOR TO VIDYALAY OPENING TIME & STAFF ON DEPARTURE DUTY SHALL STAY AT LEAST 20 MINUTES AFTER VIDYALAYA CLOSING TIMING	ARRIVAL INCHARGE-	Ms NISHA / MS JYOTSNA	PGT / TGT	In-charges will allot weekly duties with mutual consultation so that same tr. Is not allotted more than one duty on the same day & try to allot maximum duties to those who are not ICs / involved in other important time taking assignment.	
		RECESS INCHARGE-	Ms Renu Rani / MS HEMSHREE	PGT / TGT		
		DEPARTURE INCHARGE-	Mr Ravi Luthra / SH AJAY DHANKAR	PGT / TGT		
38	MUSIC DEPT & RELATED ACTIVITIES viz ROUTES TO ROOTS		SH AMARNATH VERMA	Music Tr	ALL MISC. STAFF, CLASS TEACHERS & CCA TEAM	
39	CBSE RESULT ANALYSIS		Mrs POONAM MUKHIJA	PGT	ALL 3 PGT CS JOINTLY ENSURE TIMELY COMPILATION & REPLY TO RO AS & WHEN REQUIRED	
			MS MAMTA	PGT		


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40	STUDENT'S TRANSPORT DETAILS (Home to School and School to Home)		Mr Sabir Anwar	PGT	SH KULDEEP KUMAR	PGT
			Mr Umesh Mayer	TGT	MS RANJANA RAWAT	TGT(Sci)
			Mr U S Aggarwal	TGT	Ms Raj Kumar (Hindi)	TGT
			MRS.SEEMA CHAUCHAN	TGT	MRS.INDU MEHTA	TGT
41	Covid_19 & SIMILAR CASES Task Force	Committee will review the situation regularly in the vidyalaya and take all necessary steps for sanitization and ensure the compliance of the SOPs in this regard	Ms Samoti Meena I/C	PGT	MS PRIYANKA	TGT
			MS CHANDRA KIRAN	PGT	Mr T S Bhandari	LIBR
			MS POONAM MUKHIJA	PGT	Mr Dharmendra Kumar	TGT
			MS.SUMAN VERMA	PGT	Mr Brijesh Kumar	TGT
42	GEM PORTAL PURCHASING PRIMARY USER: PRINCIPAL CONSIGNEE: ALL STOCK ICs	TECHNICAL	SH RAVI LUTHRA	PGT	SH MOHIT SHARMA	JSA
		BUYER / CONSIGNEE	SH D K AZAD	TGT	Ms Heena	PGT
		TECHNICAL	SMT NAMRITA SHARMA	ASO	CONCERNED IC OF STOCK	
43	PISA / CCT / DIKSHA / NISHTHA / NCERT / NEP / CBSE / SOF / RMO / INMO OTHER OLYMPIAD / INNOVATION	OVER ALL IC SH AJAY AGRAWAL ASSO IC: SMT SAVITA KUMARI CHAURASIA	ALL THE COMPETITIONS CIRCULARS / NOTIFICATIONS WILL BE FORWARDED TO IC/ ASSO. IC, IN TURN THEY WILL FORWARD TO SUBJECT SPECIFIC IC, SUBJECT SPECIFIC IC WILL CONDUCT THE EXAM WITH THE HELP OF PGTs/ TGTs OF SAME SUBJECT. TECHNICAL SUPPORT FOR ONLINE REGISTRATION etc WILL BE PROVIDED BY PGT CSs & COMP. INSTRUCTORS.			
44	Divyang Stduetns- Related concern & PROVIDING SUPPORT		SH MAHESH CHAND PAL	PGT	Mr Dheeraj Pal Singh	PGT
			Mr Pradeep Kumar	PGT	Mr Ishaq Ahmad	PGT
			Ms Neha Kedia	PGT	Mr Dharmendra Kumar	TGT
45	Local Purchase Committee		1. VP / SR MOST PGT 2. SH. S. K. JHA TGT SANSKRIT & TR-MEMBER VMC 3. SH. KRISHNA MURARI PGT CHEM 4. SMT. KAVITA BISHT HM 5. SH. BRIJESH TGT AE 6. SH. RAKESH KUMAR PRT			
46	RECORD KEEPING OF ALL THE ACTIVITIES RSM/ NSM/ EBSB/ CCA/ VARIOUS EXAMS/ OLYMPIAD	MRS MAMTA PGT CS	MRS MAMTA & MRS SAVITA WILL SHARE A DRIVE LINK & ALL THE ICs OF RESPECTIVE PROGRAMS WILL UPLOAD COMPILED REPORT WITH PICS IN A FOLDER BEARING NAME & DATE OF ACTIVITY.			
		MRS SAVITA CHAURASIA PGT CS				


प्राचार्य
 के.वि. एन.एन.आर.,
 जे.एन.यू. संयुक्त, नई दिल्ली-110067